



## ANEXO III

## MODELO DE CONVOCATORIA DE CONTRATACIÓN

## FINANCIAMENTO

REFERENCIA TRANSIT Project. FP7-SSH-2013-3 Grant Agreement 613169

TITLE: Transformative Social Innovation Theory project

CENTRO: Facultade de Ciencia de Educación

## OBJECTO DO CONTRATO:

- a) Desenvolver a xestión do proxecto ( legal e financeira), paquete de traballo 1 (WP1).
- b) Contribuír coas labores de divulgación do proxecto, paquete de traballo 6 (WP6) .
- c) Desenvolver as tarefas de apoio aos Paquetes de traballo 2, 3 e 5 vinculadas á xestión, como a organización e participación en reunións así como apoio na preparación dos informes ou produtos (*Deliverables*)
- d) Contribuír coas tarefas e informes doutros proxectos de investigación nos que o Grupo de Investigación estea involucrado e teñan vinculación co proxecto TRANSIT

LUGAR E HORARIO: Facultade de Ciencias da Educación, 9:00 – 14:00 Horas &amp; 15:00 a 17:30

GRUPO DE COTIZACIÓN Á SEGURIDADE SOCIAL: Grupo I

## CATEGORÍA PROFESIONAL:

Investigador Asociado ☐Investigador en formación ☐Técnico de Apoio á Investigación ☐Axudante de Apoio á Investigación ☐Técnico Administrativo ☒Axudante Administrativo ☐

CATEGORÍA PROFESIONAL: Categoría I

XORNADA Tempo completo 37,5 h/semanais

DURACIÓN 5 Meses

DATA DE INICIO

16/03/2017

RETRIBUCIÓN BRUTAS: 2.450 €

PARTIDA ORZAMENTARIA: 6520 280068 451A 649.02.00

\* O pagamento da retribución realizarase en 12 mensualidades (inclúese en cada mensalidade a parte proporcional de paga extraordinaria correspondente)



This project has received funding from the European Union's Seventh Framework Programme for research, technological development and demonstration under grant agreement no 613169





## REQUIRIMENTOS

**TITULACIÓN:** Licenciatura ou Grado en Ciencias Políticas

**EXPERIENCIA:** Ver memoria anexa á convocatoria

**REQUISITOS:** Os requisitos deben terse cumprido no momento de finalizar o prazo de presentación de solicitudes.

## LUGAR DE PRESENTACIÓN DE SOLICITUDES E DOCUMENTACIÓN

**LUGAR:** [glamurs@udc.es](mailto:glamurs@udc.es)

**PRAZO:** 10 días dende a súa publicación na web da UDC

## ÓRGANO DE SELECCIÓN E PUBLICACIÓN DA RESOLUCIÓN

**ORGANO de SELECCIÓN:**

Profesor Miguel Muñoz Cantero

Dra Adina Dumitru

**LUGAR DE PUBLICACIÓN DA RESOLUCIÓN:** <http://www.udc.es/pdi>

A Coruña, 9 de Febreiro de 2017

A INVESTIGADORA PRINCIPAL

Asdo. Adina C. Dumitru

### Documentación que debe presentar o solicitante:

1. Fotocopia D.N.I.
2. Fotocopia da/s titulación/s académica/s.
3. Currículum vitae.







MEMORIA ANEXA A CONVOCATORIA –  
TÉCNICO ADMINISTRATIVO A TEMPO COMPLETO

**DATOS DO PROXECTO:**

TITLE: Transformative Social Innovation Theory project

**Nº DE EXPEDIENTE:**

TRANSIT Project. FP7-SSH-2013-3 Grant Agreement 613169

**FACULTADE:**

CC da Educación

**INVESTIGADORA PRINCIPAL:**

Doutora Adina Dumitru

**DETALLES DA CONVOCATORIA:**

- a) Desenvolver a s tarefas de xestión do proxecto (legal e financeira).
- b) Contribuír coas labores de divulgación do proxecto.
- c) Desenvolver as tarefas de apoio aos Paquetes de traballo 2, 3 e 5 vinculadas á xestión, como a organización e participación en reunións así como apoio na preparación dos informes ou produtos
- d) Contribuír coas tarefas e informes doutros proxectos de investigación nos que o Grupo de Investigación estea involucrado e teñan vinculación co proxecto TRANSIT

**XUSTIFICACIÓN DO CONTRATO:**

O contrato é preciso para desenvolver as tarefas que, dentro do Consorcio TRANSIT, a UDC ten que levar a cabo para o cumprimento do traballo establecido no *Description of Work* ou formulación de proxecto aprobada pola Comisión Europea.

**PERFIL DO CANDIDATO:**

Os candidatos deben ser titulados superiores en Ciencias Políticas (Licenciatura ou Grado); ter participado previamente en coma mínimo dous proxectos internacionais de I+D competitivos no eido das Ciencias Sociais (preferiblemente proxectos *colaborativos* FP7 ou H2020) ter formación acreditada en xestión e xustificación de proxectos FP7 ou sucesivos, e ter coma mínimo tres anos de experiencia previa en xestión (legal e financeira) e divulgación de proxectos de investigación no eido das Ciencias Sociais. Inglés: B1 ou ter completado un semestre coma mínimo nunha universidade dun país anglófono.

Se valorará a capacidade para traballar sen supervisión así como as habilidades comunicativas.



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**CRITERIOS DE SELECCIÓN PARA OS QUE CUMPRAN OS REQUISITOS DEFINIDOS NO PERFIL**

- Experiencia previa en proxectos internacionais de I+D competitivos no eido das Ciencias Sociais: 30%. Ata 3 puntos (1 por proxecto das devanditas características).
- Formación específica en xestión e xustificación de proxectos de 7º Programa Cadro ou sucesivos: 20%. Ata 2 puntos (1 por formación específica certificada)
- Experiencia na xestión e divulgación de proxectos de investigación no eido das CC. Sociais 30%. Ata 3 puntos (0,5 por ano).
- Si fose preciso. Entrevista (parte da mesma realizaríase en inglés): 20%. Ata 2 puntos.

**A Coruña, 9 de Febreiro de 2017**

**A INVESTIGADORA PRINCIPAL**

**Asdo. Adina C. Dumitru**



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## ANEXO III

## CALL FOR RECRUITMENT

## FUNDING

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                            |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------|--------------------------|
| <b>REFERENCE:</b> TRANSIT Project. FP7-SSH-2013-3 Grant Agreement 613169                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                            |                          |
| <b>TITLE:</b> Transformative Social Innovation Theory project                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                            |                          |
| <b>Work Center:</b> Faculty of Educational Sciences - People Environment Research Group                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                            |                          |
| <b>OBJECT OF THE CONTRACT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                            |                          |
| <p>a) Carry out the tasks linked to the management (legal and financial) Work Package (WP1).</p> <p>b) Contributing to the dissemination Work Package (WP6).</p> <p>c) Carrying out support tasks of WP2, 3 and 5 that are related to management, such as participation in and organization of meetings, as well as deliverable preparation support.</p> <p>d) Contributing to the tasks and reports of other research projects the Research Group is involved with, that are linked to TRANSIT.</p> |                                     |                            |                          |
| <b>WORK PLACE &amp; WORK SCHEDULE:</b> Faculty of Educational Sciences, 9:00-14:00 & 15:00-17:30                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                            |                          |
| <b>SOCIAL SECURITY GROUP:</b> Group I                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                            |                          |
| <b>PROFESSIONAL CATEGORY:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                            |                          |
| Associate Researcher                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/>            | Training Researcher        | <input type="checkbox"/> |
| Research Support Technician                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/>            | Research Support Assistant | <input type="checkbox"/> |
| Management Technician                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input checked="" type="checkbox"/> | Management Assistant       | <input type="checkbox"/> |
| <b>WORKDAY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Full Time 37,5 h/week               |                            |                          |
| <b>DURATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 5 Months                            | <b>STARTING DATE</b>       | 16/03/2017               |
| <b>GROSS SALARY :</b> 2.450 €                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                            |                          |
| <b>BUDGET ACCOUNT:</b> 6520 280068 451A 649.02.00                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                            |                          |

\*Extra-month salaries are included



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## REQUIREMENTS

**QUALIFICATION:** Degree in Political Sciences

**EXPERIENCE:** See Attached Statement

**REQUIREMENTS:** requirements must be fulfilled at the end of the term of the call

## HOW TO APPLY

**VIA EMAIL:** [glamurs@udc.es](mailto:glamurs@udc.es)

**DEADLINE:** 10 days from publication (UDC website)

## SELECTION COMMITTEE & PUBLICATION

### SELECTION COMMITTEE:

Professor Miguel Muñoz Cantero

Dr. Adina Dumitru

**PUBLICATION OF THE RESOLUTION:** <http://www.udc.es/pdi>

A Coruña, February 9<sup>th</sup>, 2017

PRINCIPAL INVESTIGATOR

Asdo. Adina C. Dumitru

### Mandatory documentation

1. Photocopy of I.D
2. Photocopy of Degree/s
3. Curriculum vitae



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**TRANSIT CALL OF RECRUITMENT ATTACHED STATEMENT –  
MANAGEMENT TECHNICIAN, FULL TIME CONTRACT**

**PROJECT DATA:**

TITLE: Transformative Social Innovation Theory project

**FILE NUMBER:**

TRANSIT Project. FP7-SSH-2013-3 Grant Agreement 613169

**FACULTY:**

Educational Sciences

**PRINCIPAL INVESTIGATOR:**

Dr. Adina Dumitru

**CALL DETAILS:**

- a) Carry out the tasks linked to the management (legal and financial) Work Package (WP1).
- b) Contributing to the dissemination Work Package (WP6).
- c) Carrying out support tasks of WP2, 3 and 5 that are related to management, such as participation in and organization of meetings, as well as deliverable preparation support.
- d) Contributing to the tasks and reports of other research projects the Research Group is involved with, that are linked to TRANSIT.

**CONTRACT JUSTIFICATION:**

This contract is needed to develop the tasks that, within TRANSIT, the UDC should carry out to fulfill the stated work included in the Description of Work or project proposal approval by the European Commission

**APPLICANTS PROFILE:**

Applicants should be Degree in Political Sciences and having worked previously in at least two Research + Development international competitive projects in the field of the Social Sciences (preferably collaborative projects, 7FP or H2020 Programme), accredited training on management and justification of 7FP or successive programmes as well as having at least three years of previous experience in managing (legal and financially) and disseminating research projects in the field of the Social Sciences. English: B1; or having completed at least one Semester in a university of an English speaking country.

Ability to work independently and without supervision as well as communication skills, will be valued.







**Selection criteria for those who meet the above mentioned requirements:**

- Experience in international competitive projects in the field of the Social Sciences: 30%. Up to 3 points (one per project of said characteristics).
- Specific training in management and justification of 7 Framework or successive Programmes: 20%. Up to 2 points (1 per accredited training).
- Experience managing and disseminating research projects in the field of the Social Sciences: 30%. Up to 3 points (0.5 per year).
- In case it is necessary: Interview (part could be held in English): 20%. Up to 2 points.

**A Coruña, February 9<sup>th</sup>, 2017**

**PRINCIPAL INVESTIGATOR**

**Asdo. Adina C. Dumitru**



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